
BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees
Regular Meeting
January 15, 2024

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Clerk Bailey. Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Excused: Mike Appel, Supervisor

2. Consent Agenda: Minutes of Regular Meeting on December 18, 2023. Listing of invoices for post approval of \$ 520,726.78 for January 3, 2024 and for pre-approval of \$20,206.23 for January 16, 2024 with a monthly total of \$540,933.01. Motion by Briolat supported by Minnie to approve the consent agenda, less invoice for Advantage Heating and Cooling for \$350.00. Roll call: ayes: Briolat, Minnie, and Bailey, and Janks. Nays: none. Motion carries. Motion by Bailey supported by Briolat to pay invoice for Advantage heating and Cooling for \$350.00. Roll call vote Ayes: Bailey, Briolat, and Minnie. Abstain Janks. Motion Carries.

3. Citizens wishing to address the Board of Trustees: None

4. Agenda: Motion by Minnie supported by Janks to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. Department Reports: **a. Fire Department:** Chief Harrington reported he would like to apply for some grants thru the Secretary of State Department of Treasury. Requesting Board approval.

Motion by Minnie supported by Bailey to allow the Fire Chief to apply for requested grants. Roll call vote; Ayes; Minnie, Bailey, Janks, and Briolat. Motion carries.

Harrington also, asked approval for applying for any firefighters grants from January 29, 2024 thru February 29, 2024. Motion by Bailey supported by Briolat to approve Chief Harrington grant request to apply for them. Voice vote passes unanimously. Motion carries.

b. Building Department: Briolat stated as the report shows.

c. Water Department: Brandon stated he would like to order the valves quoted by Kennedy Industries for \$69,840.00. Doan stated this did not include installation. Motion by Briolat supported by Janks to approve purchasing the Valves quoted by Kennedy Industries. Roll call vote; Ayes: Briolat, Janks, Minnie, and Bailey. Nays; None, motion carries.

d. Library: Minnie stated Dave Whipple passed away. He was chairman of the Library Board for several years.

6. Unfinished Business: None

7. New Business: 1) Approval of BMJ's 2024 contract. After the board discussed it a motion was made by Briolat supported by Minnie to approve BMJ's 2024 contract. Roll call vote, Ayes; Briolat, Minnie, Janks, and Bailey. Nays; None. Motion carries.

2) Approve Resolution # 2024-01-15-0 For the fire departments Schedule of Assessable costs. Board discussed the costs and adjusted some of the rates. Motion by Minnie supported by Bailey to approve Resolution # 2024-01-15-0. Roll call vote; Ayes: Minnie, Bailey, Janks, and Briolat. Nays: none Motion carries.

8) Supervisors Report: Will be starting Budget next week.

9) Clerk's Report: Bailey stated everything already covered.

10) Treasurers Report: Briolat stated that the zoning Administrator rate needs to be looked at as he does not do consultant work as the hourly rate reflected.

11) Trustee's Report: 1) Minnie, stated nothing more to report.
2) Janks none

12.) Extended Public Comment: None

13.) Closed session. The Board went into closed session at 7:15p.m. After a discussion took place, the board went back into regular session.

13). Motion by Bailey supported by Minnie to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 7:35 p.m.

Robert C Bailey
Robert C Bailey, Clerk

February 19, 2024
Date