
BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees
Regular Meeting
December 18, 2023

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Clerk Bailey. Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Robert Bailey, Clerk
Cindy Minnie, Trustee
Excused Mike Appel, Supervisor
Excused Alan Briolat, Treasurer

2. **Consent Agenda:** Minutes of Regular Meeting on November 20, 2023. Listing of invoices for post approval of \$91,084.73 for December 4, 2023 and for pre-approval of \$339,888.19 for December 19, 2023 with a monthly total of \$430,972.92. Motion by Minnie supported by Janks to approve the consent agenda. Roll call: ayes: Minnie, Janks, and Bailey. Nays: none. Motion carries.

3. **Citizens wishing to address the Board of Trustees: None**

4. **Agenda: Motion** by Bailey supported by Janks to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. **Department Reports:** a. **Fire Department:** Chief Harrington reported he lost three fire fighters for different reasons, bring total firemen down to 16. Chief Harrington would like Resolution 2013-04-15.1, Ordinance #06-05, updated.

b. **Building Department:** Per monthly permit totals report.

c. Water Department: None

d. Library: Minnie stated the Library has a lot of good programs they are working with. Minnie also, stated that the library now has a fulltime Librarian (Natalie) and fulltime “lead” (Anna).

6. Unfinished Business: None

7. New Business: 1) Resolution # 2023-12-18-01 regarding St. Clair county Road Commission working in the right of way on Burtchville Township roads. This is an annual Resolution Burtchville Township does yearly.

Motion by Minnie supported by Bailey to approve Resolution # 2023-12-18-01. Roll call vote; Ayes: Minnie, Bailey, and Janks. Motion carries.

2) Proposal by Lowes to replace 150’ of chain link fence in the township park per Shawn Martin. Janks made a motion to table the Proposal from Lowes until Briolat was back as this involved spending money and Briolat wanted to talk about the fence and spending of money. Lacking a second, the motion failed. Motion by Bailey supported by Minnie to approve Lowes proposal replacing 150’ of fencing in the township park. Roll call vote; Ayes: Bailey, and Minnie. Nays: Janks. Motion carries.

8) Supervisors Report: None

9) Clerk’s Report: Bailey stated they would begin working on the new Budget in January.

10) Treasurers Report: None

11) Trustee’s Report: 1) Minnie stated the outside lights on the DPW building are to bright and distracting. Chief Harrington also stated the they light up his house. Janks stated the lights are to bright and need dimming or different wattage bulbs.

2) Janks as discussed previously.

12.) Extended Public Comment: None

13). Motion by Bailey supported by Minnie to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 7:28 p.m.

Robert C Bailey, Clerk

1/15/2024
Date