

BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

**Burtchville Township Board of Trustees
Regular Meeting
November 20, 2023**

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of Regular Meeting on October 16, 2023. Listing of invoices for post approval of \$ 90,463.33 for November 2, 2023 and for pre-approval of \$94,426.40 for November 21, 2023 with a monthly total of \$184,889.73. Motion by Janks supported by Minnie to approve the consent agenda. Roll call: ayes: Janks, Minnie, Briolat, Bailey, and Appel. Nays: none. Motion carries.

3. **Citizens wishing to address the Board of Trustees:** a. Christine Weber spoke about having a smoke detector installed at her home. Chief Harrington promised her he would get it installed soon.

b. Curtis Trudeau asked about water district #3. The board stated we are applying for permits now and then can go out for bids. Hopefully will start construction in late Spring. Appel stated we were turned down for a grant thru Senator Peter's office. Also, waiting to hear from Representative McClain's office on that grant for one million.

4. **Agenda: Motion** by Briolat supported by Minnie to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. Department Reports: **a. Fire Department:** Chief Harrington reported that the “cost recovery Ordinance needs to be updated. The Fire Department received \$40,000.00 from the Brown Estate to be used for equipment. A grant for \$42,000.00 was approved for new radios.

b. Building Department: Briolat stated per report.

c. Water Department:

d. Library: Minnie stated nothing to report.

6. Unfinished Business: None

7. New Business: 1) Burtchville Township received notice from Senator Peters’ office stating had decided not to fund Burtchville Water District #3.

2) Approve Resolution # 2023-11-20-0 for accepting terms of Grant received for \$200,000.00 from Michigan Spark Grant. Motion by Briolat supported by Appel to accept Resolution # 2023-11-20-0. Roll call vote passes unanimously. Motion carries.

8) Supervisors Report: Appel stated that Friends of the Cemetery will pay first with Burtchville covering whatever is left over if any, when paying Jim Coburn for work restoring headstones.

9) Clerk’s Report: Bailey stated grant funding was only report.

10) Treasurers Report: Briolat stated nothing more to report.

11) Trustee’s Report: 1) Minnie, nothing to report.

2) Janks none

12.) Extended Public Comment: None

13) Motion by Appel supported by Bailey to go into closed session at 7:30p.m. Motion passes unanimously on voice vote.

Bailey stated he reviewed Heather Hart the Deputy Clerk and found her to be an excellent worker and valuable asset to the office with outstanding skills and a professional Worker with excellent communication skills. He recommended a wage increase of \$2.50 an hour.

Appel made a motion supported by Bailey to go back into regular session. Voice vote passes unanimously. Back in regular session at 7:36p.m.

Motion by Appel supported by Minnie to increase her pay effective, as recommended by Bailey, effective December 5, 2023. Roll call vote, Ayes: Appel, Minnie, Janks, Briolat, and Bailey. Nays: None. Motion carries.

13). Motion by Appel supported by Janks to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 7:40 p.m.

Robert C. Bailey

Robert C Bailey, Clerk

12/19/2023
Date