

---

---

# BURTCHVILLE TOWNSHIP

---

---

4000 BURTCH ROAD  
LAKEPORT, MICHIGAN 48059  
PHONE: 810-385-5577  
FAX: 810-385-8551

*MICHAEL APPEL, SUPERVISOR*  
*ROBERT BAILEY, CLERK*  
*ALAN BRIOLAT, TREASURER*  
*CYNTHIA MINNIE, TRUSTEE*  
*PATRICK JANKS, TRUSTEE*

## Burtchville Township Board of Trustees Regular Meeting September 18, 2023

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

**Members Present:** Patrick Janks, Trustee  
Alan Briolat, Treasurer  
Robert Bailey, Clerk  
Cindy Minnie, Trustee  
Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of regular meeting held December 7, 2023. Listing of invoices for post approval of \$407,368.86 for September 6, 2023 and pre-approval of \$ 1,702,393.90 for September 19, 2023. For a monthly total of \$ 2,109,762.56

3. **Citizens wishing to address the Board of Trustees:** None

4. **Agenda: Motion** by Minnie supported by Bailey to approve the Consent agenda, **Roll Call Vote:** Ayes: Minnie, Bailey, Janks, Briolat and Appel. Nays: None Motion carries.

5. **Department Reports: a. Fire Department:** Briolat stated that the Fire Department received an additional \$30,000.00 from the Brown estate.

**b. Building Department:** Briolat stated as stated in the monthly report.

**c. Water Department:** Harrison stated that the two valves by the trailer park have had all the bolts replaced with stainless steel one's for preventive maintenance. No problems were incurred.

**d. Library:** Minnie stated the library is having problems with the front door locking.

**6. Unfinished Business:** None

**7. New Business: 1)** Charge for hooking up meter and fittings to let contractors get water. Discussion with a motion following. Motion by Briolat supported by Appel to charge the ready to serve charge calculated by the meter size, plus the cost of the water. Roll call vote: Ayes; Briolat, Appel, Janks, Minnie, and Bailey. Nays: none. Motion carries.

**2)** Charge a "final read" charge whenever a residence's changes occupancy. Discussion with a motion following. Motion by Minnie supported by Janks to charge \$35.00 for a final read effective October 1, 2023. Roll call vote: Ayes; Minnie, Janks, Briolat, Bailey, and Appel. Nays: None. Motion carries.

**8) Supervisors Report:** Appel stated nothing else to report.

**9) Clerk's Report:** Bailey told members

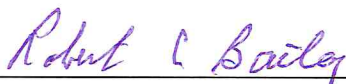
**10) Treasurers Report:** Briolat stated as reported in monthly report.

**11) Trustee's Report:** 1) Minnie, as previously stated.

2) Janks none.

**12.) Extended Public Comment:** None

**13). Motion** by Briolat supported by Appel to adjourn. Motion passes unanimously on voice vote Meeting adjourned at 7:40 p.m.



Robert C Bailey, Clerk



Date