

**Burtchville Township
Planning Commission**

**4000 Burtch Road
Lakeport, Michigan 48059**

Minutes of September 5, 2023 Planning Commission Special Meeting;

The Chair Dave Klinesteker, called the meeting of the Burtchville Township Planning Commission to order at 7:00 p.m.; Pledge of Allegiance Recited

Members Present: Klinesteker, Light, Minnie, Richards, Schmitt, Wollenweber and Vargo.

Excused: None

Citizens present: Jorja Baldwin, Township Zoning Administrator; Michael Guizar, Troy Clark, Karen Crockett and Ken Cummings

Minutes: Motion by Schmidt second by **Wollenweber** to approve minutes of June 6, 2023 meeting. Motion was unanimously approved by voice vote.

Klinesteker closes Regular Meeting and opens Public Hearing at 7:02 p.m.

Public Hearing: Application for Special Land Use – 3615 Myrtle Road. Published in the Times Herald August 21, 2023, posted in the township office August 16, 2022 for public hearing September 5, 2023.

Michael Guizar advised that beach rights doesn't matter to him changing the posting, doesn't want the liability. Plans on listing on Super Host for listing agency. Has other places locally. Plans on installing outdoor ring cameras to monitor if too many people on premises. Provides pit at two larger houses for camp fires. Parking spaces designated.

Citizen Comments on application:

1. Karen Crockett: Wondered if application was for all three houses on the property and what going to do about beach rights.
2. Ken Cummings: Wondered where are the beach rights that planning to use.

Correspondence: None

Klinesteker Closed special public hearing and re-opened regular meeting at 7:08 p.m.

New Business:

1. Special land use application – 3615 Myrtle Road – **Klinesteker** mentioned three homes on property. **Mr. Guizar** advised that separate septic for front home. 3615 is middle house 3 bedrooms, front house 3617 is for 2 bedrooms and 3619 is small cottage in back. Septic is shared between 3615 and 3619.

Motion by **Richards**, second by **Minnie**, contingent upon acceptable report from the health department regarding septic field being used by 2 houses at 3615 and 3619, request be approved. Motion carries on roll call vote.

2. Officers for 2023-2024.

- a. Nomination by **Vargo**, second by **Wollenweber**, Paul Richards for Chairman; Nomination by **Klinesteker** of Adam Light – declined by Adam.
- b. Nomination by **Wollenweber**, second by **Schmidt**, Dave Klinesteker for Vice-Chairman;
- c. Nomination by **Minnie**, second by **Wollenweber**, JoAnn Vargo for Secretary.

Unanimous vote cast for slate of officers as nominated.

Old Business:

1. Solar Ordinance. Jorja Baldwin to begin work on draft for solar ordinance for next meeting.
2. Search for Planning Consultant – already completed.

Citizen Comments: None.

ZBA Report. No meeting since last planning commission meeting.

Board Liaison report: Nothing since last meeting.

Next Meeting: October 3, 2023 @ 7:00 p.m.

Adjournment: Motion by **Wollenweber**, second by **Minnie** to adjourn at 7:42 p.m. Motion passes unanimously on voice vote.



JoAnn E. Vargo



Approved