

Application Date: \_\_\_\_\_  
Permit #: \_\_\_\_\_  
Parcel #: \_\_\_\_\_

# BURTCHVILLE TOWNSHIP ELECTRICAL PERMIT APPLICATION

**AUTHORITY:** P.A. 230 of 1972, AS AMENDED  
**COMPLETION:** MANDATORY TO OBTAIN PER  
**PENALTY:** PERMIT CANNOT BE ISSUED

## I. JOB LOCATION

|                      |  |
|----------------------|--|
| Name of Owner/Agent: | Has a Building Permit been obtained for this project?<br><input type="checkbox"/> <b>Yes</b> Permit #: _____<br><input type="checkbox"/> <b>No</b> Submitted On: _____<br><input type="checkbox"/> <b>Not Required</b> |
| Street Address:      |  |

## II. APPLICANT INFORMATION (CONTRACTOR or HOMEOWNER)

|   |                         |   |                  |           |                     |
|---|-------------------------|---|------------------|-----------|---------------------|
| <input type="checkbox"/> <b>Contractor</b><br><input type="checkbox"/> <b>Homeowner</b> | Name:                   | License #:  | Expiration Date: |           |                     |
| Address:  |                         | City:   | State:           | Zip Code: | Telephone #:<br>( ) |
| Secondary Telephone #:<br>( )   | Social Security Number: | Federal Employer I.D. # or reason for exemption:                |                  |           |                     |
| MESC Employer I.D. # or reason for exemption:   |                         | Workers Compensation Insurance Carrier or reason for exemption: |                  |           |                     |

## III. TYPE OF JOB

|   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> <b>Single Family</b> | <input type="checkbox"/> <b>New</b>        | <input type="checkbox"/> <b>Service Only</b>       | <input type="checkbox"/> <b>Pre-Manufactured Home Setup (In Park)</b>    |
| <input type="checkbox"/> <b>Other</b>         | <input type="checkbox"/> <b>Alteration</b> | <input type="checkbox"/> <b>Special Inspection</b> | <input type="checkbox"/> <b>Manufactured Home Setup (On Private Lot)</b> |

## IV. PLAN REVIEW REQUIRED

Plans and Specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings. **What is the rating of the service or feeder in amperes?** \_\_\_\_\_ **What is the square footage of the building?** \_\_\_\_\_ **Have Plans been submitted?**  **Yes**  **No**  **Not Required**

**Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:**

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

## V. APPLICANT SIGNATURE

**Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines.**

\_\_\_\_\_  
Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI below, Homeowner Affidavit)

\_\_\_\_\_  
Date

## VI. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and **shall not be enclosed, covered, or put into operation** until it has been **inspected and approved** by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for all necessary and required inspections.

**COMPLETE ALL PAGES 1-3**

4000 Burtch Road, Burtchville, Michigan 48059 ~ Phone: 810.385.5577 ~ Fax: 810.385.8551  
**VII. FEE SCHEDULE**

| Enter the number of items being installed & multiply by the unit price for total fee.                   | FEE                | # | TOTAL |
|---|--------------------|---|-------|
| 1. Non-Refundable Application Fee   | 30.00              | 1 | 30.00 |
| 2. Service: Through 200 Amp   | 25.00              |   |       |
| 3. Service: Over 200 Amp through 600 Amp  | 30.00              |   |       |
| 4. Service: Over 600 Amp through 800 Amp  | 35.00              |   |       |
| 5. Service: Over 800 Amp through 1200 Amp   | 40.00              |   |       |
| 6. Service: Over 1200 Amp (GFP)   | 55.00              |   |       |
| 7. Circuits – Include ALL branch circuits, regardless of load-end termination point                     | 8.00               |   |       |
| 8. Lighting Fixtures, Each Fixture  | 1.00               |   |       |
| 9. Stationary Appliances – Dishwasher, Disposal, etc. If new circuit, must also be included in item #7  | 7.00               |   |       |
| 10. Furnace, Space Heater, Boiler, etc. If new circuit, must also be included in item #7                | 7.00               |   |       |
| 11. Electrical Heating Units (Baseboard) If new circuit, must also be included in item #7               | 7.00               |   |       |
| 12. Power Outlets – Range, Dryer, Welder, etc. If new circuit, must also be included in item #7         | 10.00              |   |       |
| 13. Signs: Unit New circuits must be included in item #7  | 25.00              |   |       |
| 14. Signs: Letter New circuits must be included in item #7  | 15.00              |   |       |
| 15. Signs: Neon Each 25'  | 25.00              |   |       |
| 16. Feeders – Bus Ducts, all Underground Conductors, Circuits, etc. – Per 50' or any fraction thereof   | 20.00              |   |       |
| 17. Additional sub-panel, distribution centers, etc. Sub-panel fee is in addition to feeder in item #16 | 20.00              |   |       |
| 18. Motors – Air Conditioners – Transformers: Up to 20 HP or KVA Circuit must be included in item #7    | 25.00              |   |       |
| 19. Motors – Air Conditioners – Transformers: 21 to 50 HP or KVA Circuit must be included in item #7    | 35.00              |   |       |
| 20. Motors – Air Conditioners – Transformers: 51+ HP or KVA Circuit must be included in item #7         | 40.00              |   |       |
| 21. Fire Alarms – Up to 10 Devices  | 50.00              |   |       |
| 22. Fire Alarms – 11 to 20 Devices  | 100.00             |   |       |
| 23. Fire Alarms – Over 20 Devices, Each   | 7.00               |   |       |
| 24. Energy Retrofit – Temp Controls   | 50.00              |   |       |
| 25. Conduit Only or Grounding Only  | 50.00              |   |       |
| 26. Pre-manufactured/Mobile Home Fees   |                    |   |       |
| In Park: (sub-panel @ \$15 + feeder @ \$10)   | 25.00              |   |       |
| On Private Land: (service @ \$30 + feeder @ \$10)   | 40.00              |   |       |
| Park Site Services, Each Site   | 20.00              |   |       |
| 27. License Registration  | 20.00              |   |       |
| 28. Plan Review, Per Hour   | 50.00              |   |       |
| 29. Special/Safety Inspection, Per Hour   | 45.00              |   |       |
| 30. Additional Inspection   | 35.00              |   |       |
| 31. Final Inspection – Written, Certification of Final Inspection – Additional \$25.00                  | 30.00              | 1 | 30.00 |
| Make checks payable to <b>Burtchville Township</b>  | <b>TOTAL FEES:</b> |   |       |

**VII. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Provide all information required in items 1-7, paying special attention to items 5-6. **The electrical permit, when issued, entitles the permit holder to one (1) electrical inspection. All additional inspections necessary must be included in items 27 and/or 28.** Items, quantities and inspections that are overlooked, unforeseen, or omitted from the original permit application will be billed to the permit holder. These additional fees must be paid prior to a final inspection being conducted. Electrical work shall not be started until the application for permit has been approved by Burtchville Township. All installations shall be in conformance with the State Electrical Code. No work shall be concealed until it has been inspected and approved. To schedule an inspection, contact the Building Department a minimum of 24 hours prior and be ready to provide the property address, permit number and type of inspection requested.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six (6) months of the permit being issued or if the authorized work is suspended or abandoned for a period of six (6) months after work has commenced. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX (6) MONTHS OF THE ISSUE DATE OR WITHIN SIX (6) MONTHS OF THE DATE OF THE LAST INSPECTION. CANCELLED PERMITS WILL NOT BE REFUNDED OR REINSTATED.**

**WHEN PROPERLY VALIDATED BELOW, THIS IS THE PERMIT**

RECEIPT # \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_ CASH  CHECK  CHECK NUMBER:

**BURTCHVILLE TOWNSHIP**

4000 BURTCH ROAD

LAKEPORT, MI. 48059

**In the space below, provide a detailed explanation of the proposed project.**

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**Additional changes and fees may be added to this permit.**