
BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees **Regular Meeting Minutes** **September 19, 2022**

1. The regular meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel The Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Alan Briolat, Treasurer
Cindy Minnie, Trustee
Robert Bailey, Clerk
Mike Appel, Supervisor

2. **Consent Agenda:** The Consent Agenda includes the Pre and Post approval for payments of bills totaling \$1,974,155.23
Motion by Briolat supported by Minnie to approve consent agenda minis \$934.00 to Advantage Heating and cooling. Motion for \$1,973,221.23. Roll call vote; Ayes: Briolat, Minnie, Janks, Bailey, and Supervisor Appel. Nays; None Motion carries.
Motion by Briolat supported by Appel to pay Advantage Heating and Cooling invoice for \$934.00.
Roll call vote, Ayes: Briolat, Appel, Minnie, and Bailey. Nays; None. Abstain; Janks. Motion Carried
3. **Citizens wishing to address the Board of Trustee:** Doug Baribeau of 303 Edison Shores, was requesting four lots he owns on US25 he would like rezoned from residential to light Business. He was told by the board he would have to go before the Planning Commission to request the rezoning. He stated he was aware of this and the costs to apply for the rezoning. He was introduced to David Klinesteker, in attendance, as chairperson for the Planning Commission.
Barb Garber of 7218 Second street, wanted to be sure of Brabbs' court date being tomorrow, as she would like to speak at the hearing. She was told by Appel it was before the Magistrate and believed no-one else could attend, but he would check for her and call her in the morning.
Robert Bohm of 3845 Norman Road spoke of people riding their bikes coming off the bike path behind his home and using his driveway as an exit point. He has posted signs but, it did not do anything to stop them. He would like the township to assist. Briolat stated maybe a fence along there would help. Bohm stated that he and Briolat could take a look and decide on a solution.

4. **Agenda Approval:** Motion by Bailey supported by Janks to approve Agenda. Voice vote passes unanimously.
5. **Department Reports: a) Fire Department;** Harrington stated he applied thru a program to get free batteries for the residents to have to replace their batteries in smoke detectors, or any other detectors they may have. Harrington asked to attend one day out of the three days, to attend a seminar, to keep his Inspector certification continuing credits current. He stated just his mileage and \$200.00 class cost (includes meals), is all that's requested. Motion by Appel supported by Minnie to approve Harrington's request. Roll Call Vote: Ayes; Appel, Minnie, Janks, Briolat, and Bailey. Nays; None. Motion passes unanimously.

b) Building Department: Briolat stated as reported on monthly Building Permit Report.

c) Water Department: Harrison stated for the board to ask any questions they had and he would answer them if he knew the correct answer. Board asked where is GLWA on the repair of the ten-foot pipe. Harrison stated that the pipe was filled but not pressurized. They are being very cautious. Also, are still treating the water for cleaning the pipeline. Minnie asked if they were going to get the fire hydrants painted this year. Harrison replied yes, they would. Nothing else to report except Brandon will be back Wednesday of this week.

d) Library: Minnie stated that there were dead bushes on the South end of the Library and the Blue Spruce trees on the back of the Library hitting the roof that need trimming.

6. **Unfinished Business:** None

7. **New Business: 1) Zoning Administrator** wants to attend seminar in October. Motion by Appel supported by Bailey to approve Z.A. to attend seminar and to pay mileage starting from her home, lodging, and meals. Roll call Vote: Ayes; Appel, Bailey, Janks, Minnie, and Briolat. Nays; None. Motion carries.

2) **Resolution # 2022-09-19-0** Adoption of St. Clair County Hazard Mitigation Plan. Voice vote; Passes unanimously. Motion carries.

3) **Purchase of twelve picnic table galvanized frames per quote;** Motion by Briolat supported by Janks to approve, per quote, the purchase of twelve picnic table frames. Roll Call Vote: Ayes; Briolat, Janks, Minnie, Bailey, and Appel. Nays; None. Motion passes unanimously on roll call vote.

8. **Supervisors Report:** Jim Coburn, our cemetery base person for headstones, will be starting next week on repairing damaged or pouring bases under headstones that are lacking one. We have budgeted \$10,000 for this fiscal for the repairs.

9. **Clerk's Report:** Bailey stated that need to pass **resolution # 2022-09-19.1 for the 2023 Local Road System Funding Assistance Program Application.** Motion by Minnie supported by Appel to approve Resolution # 2022-09-19.1. Voice vote passes unanimously. Motion Carries.

10. **Treasure's Report:** Briolat stated that do to the new Point N Pay our holding fund # 3005568 may over draw with the \$2500.00 we keep in there. Would like to increase that amount by \$7500.00 taking it from the General Fund # 3600061, making it \$10,000.00 in the Holding Fund. Motion by Appel supported by

Minnie to approve the transfer of funds. Roll call vote: Ayes; Appel, Minnie, Janks, Briolat, and Bailey. Nays; None. Motion passes unanimously.

Briolat also stated that Mr. & Mrs. Fletcher donated two trees to be planted in section 8A. Also, he stated that after talking with MTA Bill Deader, Cindy Davis, and Attorney Touma, I was told we are not required to post Election workers names or phone numbers on our website.

Briolat also stated that we need to figure out what days the office will close for the Christmas and New Years holidays as they fall on a Saturday and Sunday.

11. Trustee's Report: Cindy Minnie: None

Patrick Janks: None

12. Extended Public Comment: None

13. Adjourn: Motion by Briolat supported by Appel to adjourn. Motion passes unanimously by voice vote.

13. Meeting Adjourned at 7:51 p.m.

Robert C Bailey, Township Clerk

10/17/2022

Date