
BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees
Regular Meeting
November 21, 2022

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Mike Appel, Supervisor

2. Consent Agenda: Minutes of Regular Meeting on October 17, 2022. Listing of invoices for post approval of \$23,623.20 for October 21, 2022 and \$73,806.99, and \$3,977.25 for November 1, 2022 and Pre-approval of \$79,521.32 2022, for with a monthly total of \$187,427.64. Motion by Minnie supported by Bailey to approve Consent Agenda. Roll call vote: Ayes; Minnie, Bailey, Janks, Briolat and Appel. Nays; None. Motion passes.

3. Citizens wishing to address the Board of Trustees: Barb Garber wanted to know why the court date for Brabbs was not attended by anyone from the township, which caused the case to be dismissed. Appel stated nobody inform the township of the court date. He also stated a new court date will be given when Pam reissues the tickets. Mary Conlan stated she had been attending the County Board of Commissioners meetings. The Board stated that they had between 21 million to 29 million. They want to spend it on 26-mile road

4. Agenda: Motion by Janks supported by Minnie to approve the Agenda. Voice vote passes unanimously. Motion carries.

5. Department Reports: **a. Fire Department:** Chief Harrington reported he received an application for a fire fighter. Also, a fire fighter just out of the service, has applied. He is already trained and went through school. Harrington stated he was invited to attend his graduation from fire fighter school. He stated it was a very large building and he was invited to come down and pin his badge on him, which he did. Harrington stated he applied and was approved for a 55,000 grant to place an amplifier on top of a tower. This will help boost the radio signal.

b. Building Department: Briolat stated the report is in the packet.

c. Water Department: Brandon stated that the meter pit cover at the state park and at the modular home park on Metcalf are both in need of replacement as the hinges are broken and foundation holding them up is broken. He stated they talked to both valve pit owners and they agree. They need replacing now. Appel stated if their onboard with it than get quotes and start before someone does get hurt.

d. Library: Appel stated the door is sticking again and does not always catch. Appel asked the DPW guys to take a look at it.

6. Unfinished Business: None

7. New Business: 1) Board of review appointment. The Board recommended that a good candidate would be Adam Light. Motion by Appel supported by Bailey to appoint Adam Light to the Board of Review. Roll call vote Ayes: passes the appointment unanimously. Adam Light was sworn in by Clerk Bailey after the meeting.

2) Assessor Baumeister wants to hire a Deputy Assessor to help her with her workload and pay him/her from her own salary.

3) Sale of Harris road properties. Motion by Minnie supported by Bailey to approve the sale of the properties pursuant to the purchase agreement of seventy Thousand Dollars for both of the properties on Harris road being parcel # 11-017-1008-020 and parcel # 11-017-1008-101, and authorize Supervisor Michael Appel to sign all customary documents to complete the sale at closing. Roll call vote: Ayes; Minnie, Bailey, Janks, and Appel. Nays: Briolat. Motion carries.

4) Public comments requested on improvements to the township park: Bailey stated that the swings were over 40 years old and needed replacement. Also, another playscapes for the challenged children is needed. Briolat stated the other equipment is over 22 years old. Also, handicap equipment and fitness equipment is also needed. Bailey stated he had pictures of some safety play equipment that would be nice to

purchase. Mary Conlan asked about different play equipment that is available. The board agreed that equipment upgrade and renovation of tennis/pickle court needs repair.

5) Approve Resolution # 2022-11-21-01 DNR grant request. Motion by Briolat supported by Janks to approve resolution#2022-11-21-01. Roll call vote: Ayes; Briolat, Janks, Minnie, Bailey, and Appel. Nays: None. Motion passes unanimously.

6) Approval of St. Clair County Road Commission 2023 Funding assistance program. Motion by Appel supported by Briolat to approve Resolution #2022-11-21.0. Roll call vote: Ayes; Appel, Briolat, Janks, Minnie, and Bailey. Nays: None. Motion passes unanimously.

7) Approval of a new website for the township. Motion by Minnie supported by Appel to approve having a new website developed by STG. Roll call vote: Ayes; Minnie, Appel, Janks, Briolat, and Bailey. Nays: None. Motion passes unanimously.

8) Proclamation Designating December 2022 as United Way of St. Clair County Month. Motion by Appel supported by Minnie to approve Proclamation for United Way. Roll call vote: Ayes; Appel, Minnie, Janks, Briolat, and Bailey. Nays; None. Motion passes unanimously.

8) Supervisors Report: Appel stated he had nothing left to discuss.

9) Clerk's Report: Bailey stated nothing more.

10) Treasurers Report: Briolat stated December 1,2022 winter taxes go out. Briolat said he would like to see the township get started on Water District #3. Start at 25 (Kimball Drive) go down Harris road to State road. If we get a grant, that Bailey applied for at 3.7 million then we can continue the rest of Water District #3. That is just over a mile, as of now it is costing a million dollars a mile. We have \$413,000 from COVID funding and \$200,000 from County Commissioner Jorja Baldwin, with at least \$500,000 from the Water Department. That amounts to @ \$1.100,000. Bailey stated he agreed and would see what he could find out on the grant.

11) Trustee's Report: 1) Minnie, nothing
2) Janks none

12.) Extended Public Comment: None

13). Motion by Briolat supported by Minnie to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 7:55p.m.p.m.

Robert C Bailey, Clerk

12/7/2022
Date