

BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

**Burtchville Township Board of Trustees
Regular Meeting
June 20, 2022**

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Clerk Bailey. Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Excused Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of Regular Meeting on May 16, 2022 and Special meeting on May 27, 2022. Listing of invoices for post approval of \$5,416.48 for June 1, 2022 and \$51,592.60 for pre-approval of \$57,009.08 for June 1, 2022 with a monthly total of \$57,009.08. Motion by Briolat supported by Bailey to approve the consent agenda. Roll call: ayes: Briolat, Bailey, Janks, and Minnie. Nays: none. Motion carries.

3. **Citizens wishing to address the Board of Trustees:** Jeff Blair spoke about the beech access, as his property has deeded beech rights lot 5. Was told to check with the register of deeds.

4. **Agenda: Motion** by Minnie supported by Bailey to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. Department Reports: **a. Fire Department:** Chief Harrington reported filling vacant fire fighters, spaces are getting extreme difficult; therefore, he is asking to increase the mileage that a fire fighter can live from the fire station. After further discussion Minnie made a motion supported by Janks to allow fire fighters to live two townships away. Roll call vote; Ayes: Minnie, Janks, Briolat, and Bailey. Nays: None. Motion carries.

Harrington also stated that the pancake breakfast held at the fire hall will be the 28th of August, the last Sunday in August.

Bailey contacted the Township insurance agent and was told it was okay, no problem.

b. Building Department: Briolat stated that the building report in the monthly packet contained all information on the building report.

c. Water Department: supervisor Brandon stated things were going well, and he passed his S-3 waterworks system operator classifications. The Board gives Brandon congratulations.

d. Library: None

6. Unfinished Business: None

7. New Business: 1) Klinesteker talked about changing the routing of permits, especially Building Permits. After a lengthy discussion it was decided that Dave, would bring in and give to the board a list of how he would like the system to work.

2) A land split is proposed at 7024 Lakeport Drive. All land splits and joining of parcels is to be approved by Shelly and Bailey.

3) Should Cassin be placing notices in the paper for the Planning Commission.

4) Brandon Doan Review: Motion by Briolat supported by Bailey to close Public Meeting and open Executive Session. Voice vote passes unanimously at 8:05p.m.

Motion by Minnie supported by Briolat to close Executive Session and go back into public meeting at 8:35 p.m. Roll call vote; Ayes: Minnie, Briolat, Janks, and Bailey. Nays: None Motion carries.

The Board Members talked to Brandon and asked him questions. Brandon answered all the questions. When asked if he thought he could run the department alone he answered that he would feel more comfortable if Kevin would stay and work with him until January. After additional discussion it was decided that the Board would wait until Supervisor Appel returns to work. Bailey told Brandon any monies he received in his raise would be retro active to June 20th 2022. Kevin Harrison was in present during the complete review. Motion by Minnie supported by Bailey to wait until Mike returns before making any decisions. Roll call vote passes unanimously, motion carries.

8) Supervisors Report: None

9) Clerk's Report: None

10) Treasurers Report: Briolat stated Taxes going out soon.

11) Trustee's Report: 1) Minnie, None

2) Janks stated he wanted to thank Bailey for getting the bike path grass cut so, quickly

12.) Extended Public Comment: None

13). Motion by Minnie supported by Bailey to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 9:05p.m.

Robert C Bailey, Clerk

Date