
BURTCHVILLE TOWNSHIP

4000 BURTCH ROAD
LAKEPORT, MICHIGAN 48059
PHONE: 810-385-5577
FAX: 810-385-8551

MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees Regular Meeting June 19, 2023

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

Members Present:

Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of Regular Meeting on May 15, 2023 and Special meeting on May 31, 2023. Listing of invoices for post approval of \$56,129.20 and pre-approval of \$43,695.67 for June 20, 2023 with a monthly total of \$99,824.87. Motion by Appel supported by Bailey to approve consent agenda Roll call: ayes: Appel, Bailey, Janks, Minnie, and Briolat. Nays: none. Motion carries.

3. **Citizens wishing to address the Board of Trustees:** Pat and Karl Hofbauer, of Harris Road asked where the township was at with water district #3. Appel stated we are working on it and have applied for grants. Hofbauer stated he was told that the township had the money to do Harris road and wanted to know why it wasn't started. Appel told him if we start before we find out if we did or did not receive the grant, we would lose around \$700,00.00 in grant money (if we did receive grant) that would be non-refundable. Bailey stated the township had the money but, was waiting to see if they would get the grant before wasting \$700,00.00 for starting early. Bailey stated the township should know in October.

4. Agenda: Motion by Minnie supported by Janks to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. Department Reports: **a. Fire Department:** Chief Harrington reported he applied for a grant to get three new radios. Just needed Appel to sign the grant and place the Local Unit Code on the application. Also, stated they are low on manpower. Harrington also, stated the fire hall floor was all done and alright to walk on.

b. Building Department: Briolat stated as shown on the monthly building permit report.

c. Water Department: Doan stated all was going well. Bailey asked Doan if the bill for DeLude Construction for \$13,900.00 was for more than one job. Doan stated he thought it was for three jobs.

d. Library:

6. Unfinished Business: None

7. New Business: 1) Fire Hydrants. Currently receive \$3.00/year per hydrant. Maintenance costs more than that. Motion by Bailey supported by Appel to increase hydrant fee from \$3.00/ea. To \$4.00/ea. Roll call vote: Ayes; Bailey, Appel, Janks, Minnie, and Briolat. Nays: none. Motion passes unanimously.

2) Turn on turn off fee, currently \$100.00. Appel supported by Briolat to table decision on turn on turn off fee increase. Voice vote passes unanimously.

3) DPW Contract, Move to end of meeting.

4) Ordinance # 154.131 Mini-Warehouse. The board discussed the amendment in detail and felt it was not as proposed. Briolat stated it was to include all businesses in Burtchville. The debate continued for a while until a motion was made by Appel supported by Bailey to approve the amended Ordinance as written and send to the Planning Commission requesting an amendment to include all off-street parking. Roll call vote: Ayes; Appel, Bailey, Janks, and Minnie. Abstain Briolat. Nays: None. Motion carries.

5) Parks and Recreation Commission 2023 request for Millage distribution. Motion by Appel supported by Briolat to approve request for Millage Distribution. Roll call vote: Ayes; Appel, Briolat, Janks, Minnie, and Bailey. Nays: None. Motion carries.

6) Water rates study. Motion by Appel supported by Briolat to table the study as two reports just arrived that need to be read. Roll call vote: Ayes; Appel, Briolat, Janks, Minnie, and Bailey. Nays; None. Motion carries. A Special Meeting will be held Monday June 27, 2023 @ 8:00a.m. to continue discussing the water rates.

Motion by Appel supported by Bailey to go into closed session at 8:03p.m. Voice vote passes unanimously.

Motion by Appel supported by Minnie to return to regular meeting at 8:20 p.m. Voice vote unanimously approves motion. Back in regular session.

The DPW Superintendent was offered a contract that he was not agreeable to. He asked for six (6) personal days. Bereavement pay was also, to be written into the contract. Motion by Appel supported by Minnie to add both items to the contract. Roll call vote: Ayes; Appel, Minnie, Janks, and Briolat. Nays; Bailey. Motion carries. Brandon stated he would sign the contract with those corrections.

Motion by Appel supported by Minnie to approve amendment to DPW superintendent July 1, 2023 to June 30, 2026. Roll call vote: Ayes; Appel, Minnie, Janks, Briolat. Nays: Bailey. Motion carries.

8) Supervisors Report: Appel stated nothing more to discuss.

9) Clerk's Report: Bailey stated everything already covered.

10) Treasurers Report: Briolat stated he received a letter from the county treasures office for a bill going back some 30+ years, for back personal property taxes that have gone unpaid. He stated that he turned it over to Attorney Touma for him to take care of. Appel stated that the Board should have voted on spending the attorney costs BEFORE Briolat gave it to Touma. Appel stated this is an expense that needs to be approved first. Appel stated we would discuss this again later.

11) Trustee's Report: 1) Minnie, nothing
2) Janks none

12.) Extended Public Comment: None

13). Motion by Appel supported by Bailey to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 8:25p.m.

Robert C Bailey, Clerk

July 17, 2023
Date