
BURTCHVILLE TOWNSHIP

4000 BURTCH ROAD
LAKEPORT, MICHIGAN 48059
PHONE: 810-385-5577
FAX: 810-385-8551

MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees Regular Meeting April 24, 2023

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

Members Present:

Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of Regular Meeting on March 20, 2023 and Special meeting on April 11, 2023. Listing of invoices for post approval of \$61,068.49 for April 3, 2023 and \$46,350.62 for April 13, 2023 and pre-approval of \$6,395.93 for April 25, 2023 with a monthly total of \$113,815.04. Motion by Minnie supported by Bailey to approve the consent agenda. Roll call: ayes: Minnie, Bailey, Janks, Briolat, and Appel. Nays: none. Motion carries.

3. **Citizens wishing to address the Board of Trustees:** Curtis Trudeau of 4078 Harris Road asked the Board for an update to water district # 3. Appel responded that grants have been applied for with results not known until October of 2023. If grants are received, depending on how much the grants are for, it is possible to complete the entire project. Appel continued, as soon as the Board knows we will hold a meeting to inform all the residents involved. Trudeau was satisfied with the response.

4. Agenda: Motion by Briolat supported by Janks to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. Department Reports: a. Fire Department: Chief Harrington reported that they were turned down for the grant he applied for. Appel stated that he had an email for hiring part-time fire fighters that he would get to the Chief for him to see if they qualify under that program. Bailey asked the Chief if he had a list of the newly elected officers. He stated he forgot to turn it in but, stated it is the same except Derek Steel was replaced by Kevin Harrison. Motion by Minnie supported by Janks to approve the list of officers with Kevin Harrison replacing Derek Steel. Roll call vote: Ayes; Minnie, Janks, Briolat, Bailey, and Appel. Nays: None. Motion Carries.

b. Building Department: Briolat stated Building report included in packet.

c. Water Department: GLWA told Brandon that the Low flow meter and high flow meter reader, in GLWA pit, have been removed and placed under the stairs. Brandon stated we need a high flow meter reader in our pit but, need to coordinate with GLWA, which is difficult to do.

d. Library: Cindy reported that the South window in old town hall is leaking around the window or from the ceiling over the window. Library was happy with the snow plowing this winter.

6. Unfinished Business: None

7. New Business: 1) Reappoint to the Planning Commission for another three-year term expiring in June 1, 2026 for: JoAnn Vargo, Paul Richards, and Paul Schmitt. Motion by Appel supported by Bailey to reappoint members as stated above. Ayes: Appel, Bailey, Janks, Minnie, and Briolat. Nays: None. Motion carries.

2) St. Clair County Road Commission contracts needing approval: 1) First Chloride for \$12,960.00 2) Second Chloride for \$12,960.00 3) various roads limestone added for \$20,088.75 4) Hot tar patched as needed for \$15,000.00 5) State Road Limestone added \$3,615.98

8) Supervisors Report: Appel stated Sheldon Beach wants to have a Special Assessment for roads through the township for \$250,000.00. They are talking about chip seal. Brian Madus at 6194 Wildrose Lane is contact. Also, ditching needs to be done along the South side of Myrtle Road. Bailey to contact Dobson at county road to get quote and have it done.

9) Clerk's Report: Bailey stated nothing new.

10) Treasurers Report: Briolat stated he would need to go into close session before we adjourn.

11) Trustee's Report: 1) Minnie, restated that the Old Town Hall has either a leak in the ceiling or around the South window that needs fixing.

2) Janks asked when is Kevin's lawn care starting as the grass is very high and contract reads starting April 1, 2023. Appel responded they are starting Wednesday the 26th of April. To much rain to start sooner.

12.) Extended Public Comment: None

13) Briolat makes motion to go into closed session at 7:28p.m. supported by Appel. Voice vote passes unanimously. In closed session @7:28p.m.

Discussion on raise for Jessica Light. Briolat gave all members his evaluation of Light and suggested increase in pay. After discussion members agreed to go back into regular session. Motion by Appel supported by Minnie to go back into regular session at 7:43p.m. Motion approved unanimously by voice vote. Into Regular session at 7:43p.m.

14) Motion by Janks supported by Briolat to increase Jessica Light pay by \$1.80 hour reactive to April 8, 2023. Roll call vote: Ayes; Janks, Briolat, Minnie, Bailey, Appel. Nays: None. Motion carries.

15). Motion by Bailey supported by Appel to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 8:47p.m.

Robert C Bailey, Clerk

May 15, 2023
Date