

BURTCHVILLE TOWNSHIP

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*MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE*

**Burtchville Township Board of Trustees
Regular Meeting
February 20, 2023**

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

Members Present:

Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of Regular Meeting on January 16, 2023 and on February 6, 2023. Listing of invoices for post approval of \$228,099.97 for February 1, 2023 and pre-approval of \$ 558,311.94 for February 21, 2023 with a monthly total of \$ 786,411.91

3. **Consent Agenda:** Motion by Briolat supported by Minnie to approve Consent Agenda, minus invoice to Advantage Heating. Roll call vote; Ayes: Briolat, Minnie, Janks, Bailey, and Appel. Nays: none. Motion Carries.

Motion by Briolat supported Minnie to approve invoice from Advantage Heating for \$300.00. Roll call vote: Ayes; Briolat, Minnie, Bailey, and Appel. Abstain, Janks. Motion carries.

4. **Citizens wishing to address the Board of Trustees:** Jessica McKenzie of 3537 Norman road asked the Board if they could do something about the noise being loud and disruptive to sleep. Jessica stated they tried everything including talking to them but, was in vain. They were uncooperative and just ignored their request. Bailey stated they have no

noise Ordinance as you need a discipline meter before the Sheriff will do anything. The Sheriff doesn't have a meter either. The thing to do is file a complaint with the township and you will get a response from the Zoning Administrator

5. Agenda: Motion by Briolat supported by Appel to approve the agenda, **Roll Call Vote: AYES;** Briolat, Appel, Minnie, and Bailey. **Abstain:** Janks. Motion carries.

6. Department Reports: a. Fire Department: Chief Harrington could not attend so, he left a letter titled **February Fire Report**. Copies were issued to all board members. The letter was accepted by all members.

b. Building Department: Briolat stated per the building report.

c. Water Department: Brandon stated all is going well and stated Mike Engle will have Lance Cherven coming to the township to do a water study around mid-March.

d. Library: None

7. Unfinished Business: None

8. New Business: 1) Motion by Briolat supported by Janks to approve two additional holidays to be added to the employees full-time (32 hours) **Martin Luther King Jr. Day** and **Juneteenth day** becoming a holiday for the office workers. Roll Call vote: Ayes: Briolat, Janks, Minnie, Bailey, and Appel. Nays: None. Motion Carries.

2) Quote from Advantage Heating: Motion by Briolat supported by Minnie to accept Quote from Advantage Heating to Install a new Humidifier on furnace. Roll call vote: Ayes; Briolat, Minnie, Bailey, and Appel. Abstain Janks. Motion Carries.

3) Motion by Appel supported by Bailey to have Attorney Touma serve on GLWA Water Charge Methodology Review Subgroup. Roll Call Vote: Ayes; Appel, Bailey, Janks, Minnie, and Briolat. Nays; None. Motion Carries.

4) Approval of Board Salaries:

A. Resolution # 2023-20-20.0 Trustees Salary of \$3,600.00. Motion by Appel supported by Briolat to approve Resolution # 2023-20-20.0. Roll call vote; Ayes: Appel, Briolat, Janks, Minnie, and Bailey. Passes Unanimously.

b. Resolution # 2023-20-20.1 Supervisor Salary of \$ 12,500.00. Motion by Bailey supported by Minnie to approve Resolution 2023-20-20.1. Roll call vote: Ayes; Bailey, Minnie, Janks, Briolat, and Appel. Passes Unanimously.

c. Resolution # 2023-20-20.2 Treasurer Salary of \$ 12,500.00. Motion by Appel supported by Janks to approve Resolution # 2023-20-20.2. Roll call vote: Ayes; Appel, Janks, Minnie, Briolat, and Bailey. Passes Unanimously.

d. Resolution # 2023-20-20.3 Clerk Salary of \$ 20,000.00. Motion by Appel supported by Minnie to approve Resolution # 2023-20-20.3. Roll call vote: Ayes; Appel, Minnie, Janks, Briolat, and Bailey. Passes Unanimously.

e. The Federal Income Guidelines used in the Determination of Poverty Exemptions for 2023 are adopted and approved by the Burtchville Township Board of Trustees as of this date February 20, 2023. Motion by supported by to approve the 2023 Federal Income Guidelines. Roll call vote: Ayes;

f. Kevin's Lawn Care 2023 Contract. The members discussed the contract and their performance and added two items to the contract. Motion by Bailey supported by Appel to approve the contract with the two added items. Roll call vote; Ayes: Bailey, Appel, Janks, and Minnie. Nays; Briolat. Motion carries.

g. Discuss Water District #3 progress. Board member discussed in depth the different scenarios involved with the financing options, and water piping routes that could be completed with the grant monies we currently have and the money from the water department, without making a strain on the water department. Also, money could be taken from the General fund. A Special meeting will be arranged with BMJ's Phil Porte to discuss costs incurred already and what is left to do to be shovel ready from Kimball drive (m25) down Harris road to State road. Also, addition cost and time frame to continue down State road from Harris, to Hillock to connect with Hillock at State road. Bailey will schedule a Special Meeting as soon as he can.

9) Supervisors Report: Appel stated everything already discussed.

10) Clerk's Report: Bailey stated nothing else to report.

11) Treasurers Report: Briolat stated all alright.

12) Trustee's Report: 1) Minnie, thanks for getting outside lights on DPW working.
2) Janks none

13.) Extended Public Comment: Dave Klinesteker asked about when will new website be completed. Bailey stated any day it should be ready.

14.) Motion by Appel supported by Minnie to go into close session stated now we will go into close session at 8:13p.m. Voice vote; Ayes; passes Unanimously.

15) Motion by Appel supported by Bailey to go back in to regular session. Voice vote passes unanimously. Back in Regular Session at 8:40p.m.

16). Motion by Appel supported by Minnie to adjourn. Motion passes unanimously on voice vote

17) Meeting adjourned at 9:20p.m.

Robert C Bailey, Clerk

Date

DRAFT