

**BURTCHVILLE TOWNSHIP**

**4000 BURTCH ROAD**  
**LAKEPORT, MICHIGAN 48059**  
**PHONE: 810-385-5577**  
**FAX: 810-385-8551**

*MICHAEL APPEL, SUPERVISOR*  
*ROBERT BAILEY, CLERK*  
*ALAN BRIOLAT, TREASURER*  
*CYNTHIA MINNIE, TRUSTEE*  
*PATRICK JANKS, TRUSTEE*

**Burtchville Township Board of Trustees**  
**Regular Meeting**  
**May 15, 2023**

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

**Members Present:** Patrick Janks, Trustee  
Alan Briolat, Treasurer  
Robert Bailey, Clerk  
Cindy Minnie, Trustee  
Mike Appel, Supervisor

2. **Consent Agenda:** Minutes of Regular Meeting on April 24, 2023. Listing of invoices for post approval of \$ 44,311.34 for May 2, 2023 and pre-approval of \$46,880.37 for May 16, 2023 with a monthly total of \$51,191.71. Motion by Bailey supported by Janks to approve the consent agenda. Roll call: ayes: Bailey, Janks, Minnie, Briolat and Supervisor Appel. Nays: none. Motion carries.

3. **Citizens wishing to address the Board of Trustees:** a) Dave Klinesteker spoke on Ordinance # 154.131 mini-storage units. He stated every where in St. Clair county that he checked, for storage units, were required to have a hard surface. He stated he didn't know how the Planning Commission could change mini-storage parking requirements, being paving, could be changed.

b) Greg Amyot spoke on drainage of water from Dollar General making his sub pumps in the basement run every 9 seconds. Tony Youtsos was present and informed Amyot that the drain was completely hooked up and Dollar General was in complete compliance by the state and county regulations. There is nothing more that needs to be

done. Amyot wants the water tested at the retaining pond and his sub pump pits. Tony told him he would do that for him.

**4. Agenda: Motion** by Minnie supported by Appel to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

**5. Department Reports: a. Fire Department:** Chief Harrington reported he has a quote to redo the floors in the meeting room and hall with a concrete coating, from BCE. concrete coatings, for \$12,189.00. He stated he placed \$13,000.00 in his budget to do the floor. Motion by Appel supported by Minnie to approve re-doing the floor in the fire hall meeting room and halls. Roll call vote: Ayes; Appel, Minnie, Janks, Bailey, and Briolat. Motion carries by Unanimous vote. Mark also, stated he would apply for a DNR 50/50 grant and see what happens.

**b. Building Department:** Briolat stated nothing new to report.

**c. Water Department:** Harrison reported nothing new to report.

**d. Library:** Minnie stated that the drinking fountain in the library is down for parts. Harrington ordered parts and waiting on delivery.

**6. Unfinished Business:** None

**7. New Business: 1)** Cemetery prices to be carried over to next meeting. Columbarium pricing is alright as currently priced, per Township Board.

**2)** Amend Ordinance #154.131 Informational only.

**3)** Donation of 2000 Dodge Pick-up truck from John Delargy.

Discussion of what to do with the truck. It was decided to keep the truck for the DPW and fire department to use. Motion by Appel supported by Bailey to keep the truck for use by DPW and Fire Department. Roll call vote Ayes; Appel, Bailey, Janks, Minnie, and Briolat. Nays; None. Motion carries.

**4)** Reimburse flower club for purchase of flowers to be planted for the township. Appel made motion supported by Bailey to reimburse flower club for money spent. Roll call vote: Ayes; Appel, Bailey, Janks, and Briolat. Abstain Minnie. Motion carries.

**5)** Approve SCCRC work orders:

a) Jeddo Road Parking for \$1,650.00. Motion by Briolat supported by Appel to approve Jeddo road gravel. Roll Call Vote, Ayes Briolat, Appel, Janks, Minnie, and Bailey. Nays: none. Motion carries.

b) Elm street paving for \$9,000.00. Motion by Bailey supported by Appel to approve paving of Elm Street for \$9,000.00. Roll call vote, Ayes Bailey, Appel, Janks, Minnie, and Briolat. Nays: None. Motion carries.

c) Metcalf road east of Lakeshore road for \$33,000.00. Motion by Appel supported by Minnie to approve paving of Metcalf Road for \$33,000.00. Roll call vote: Ayes: Appel, Minnie, Janks, Briolat, and Bailey. Nays: None. Motion carries.

**6)** Review Water Study completed by Lance Cherven and Joe VanDommelen. More time is needed to properly decide on rates and GLWA rate increases. Item to be carried over to our next meeting.

**8) Supervisors Report:** Appel stated needed to go into close session at 8:33p.m. Motion by Appel supported by Janks to go into closed session at 8:33p.m. Voice vote passes unanimously. Motion Carries.

Motion by Briolat supported by Janks to go back into Regular session. Voice vote passes unanimously. Into regular session at 9:21p.m.

**9) Clerk's Report:** Bailey stated Nothing to report.

**10) Treasurers Report:** Briolat passes out Jennifer Doan's review. Discussion by board members. Motion by Janks supported by Minnie to approve a raise of \$1.80 an hour effective June 1, 2023 for Jennifer Doan. Roll call vote: Ayes; Janks, Minnie, Briolat, Bailey, and Appel. Motion carries.

**11) Trustee's Report:** 1) Minnie, nothing more to report.  
2) Janks nothing new.

**12.) Extended Public Comment:** None

**13). Motion** by Appel supported by Bailey to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 9:30 p.m.

Robert C Bailey, Clerk

June 19, 2023  
Date