
BURTCHVILLE TOWNSHIP

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MICHAEL APPEL, SUPERVISOR
ROBERT BAILEY, CLERK
ALAN BRIOLAT, TREASURER
CYNTHIA MINNIE, TRUSTEE
PATRICK JANKS, TRUSTEE

Burtchville Township Board of Trustees
Regular Meeting
December 19, 2022

1. The Regular Meeting of the Burtchville Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Appel. Pledge of Allegiance was followed by roll call.

Members Present: Patrick Janks, Trustee
Alan Briolat, Treasurer
Robert Bailey, Clerk
Cindy Minnie, Trustee
Mike Appel, Supervisor

2. Consent Agenda: Minutes of Regular Meeting on November 21, 2022 and December 7, 2022. Listing of invoices for post approval of \$80,258.39 for December 1, 2022 and Pre-approval of \$302,999.66 for December 20, 2022 with a monthly total of \$383,258.05 Motion by Briolat supported by Minnie to approve the consent agenda less \$375.00 to Advantage Heating & Cooling. Roll call Vote: Ayes; Briolat, Minnie, Janks, Bailey, and Appel. Nays; None. Motion carries.

Briolat makes a motion to pay Advantage Heating and cooling \$375.00 supported by Appel. Roll call vote: Ayes; Briolat, Appel, Minnie, and Bailey. Abstain Janks. Motion carries.

3. Citizens wishing to address the Board of Trustees:

4. Agenda: Motion by Bailey supported by Briolat to approve the agenda, **Voice Vote:** Passes unanimously. Motion carries.

5. Department Reports: a. Fire Department: Chief Harrington reported new fire fighter starting the first of the year. All is going well, just busy.

b. Building Department: Briolat stated as reported.

c. Water Department: Harrison stated all is going well. The board asked how the water pit doors for the State Park and Modular homes park was doing. Harrison stated that was both parks responsibility but, both were anxious to replace the doors. They needed their Boards approval.

d. Library: Minnie speaking for the library, stated the two lights in the kitchen of the old hall have been replaced and are bright. No complaints on the doors, saying they are working fine.

6. Unfinished Business: a) Board of Trustees 2023 Schedule revise April 17 (MTA Meeting) The board discussed and agreed that for April the meeting date would be the 24th. Motion by Briolat supported by Minnie to change April's meeting to the 24th. Roll call vote; Ayes; Briolat, Minnie, Janks, Bailey, and Appel. Nays; None. Motion Carries.

b) Rescind motion that tabled discussion on Lease vs. Buy for copier machines. Bailey made a motion supported by Minnie to buy out the copiers and contract Visual Edge IT to do maintenance and all supplies for a monthly fee of \$74.96 plus tax. Roll call vote; Bailey, Minnie, Janks, Briolat, and Appel. Nays: None. Motion carries.

c) Rescind motion that tabled Dixie Park Drain Resolution #2022-12-05-01. Tony Youtsus was present, and handed out a pamphlet on the Dixie Drain and who is affected by the maintenance cost to clear/repair the drain. He stated it is a tile drain that goes under houses. So, trying to replace the drain is not an option. The Board discussed the drain and a motion was made by Appel supported by Bailey to approve Resolution # 2022-12-19-01 Dixie Park Plat Drain to allow the St. Clair County Drain to repair the drain. Roll call vote: Ayes; Appel, Bailey, Janks, Minnie, and Briolat. Nays: None Motion Carries.

7. New Business: a) Resolution # 2022-12-19-02 MDOT yearly performance resolution for governmental agencies. Motion by Briolat supported by Minnie to approve Resolution #2022-12-19-02. Roll call vote: ayes; Briolat, Minnie, Janks, Bailey, and Appel. Nays: None. Motion carries.

b) Resolution # 2022-12-19-03 indemnifying and holding St. Clair County Road Commission Harmless. Motion by Minnie supported by Appel to approve Resolution # 2022-12-19-03. Roll call vote: Ayes; Minnie, Appel, Janks, Briolat, and Bailey. Nays: None. Motion carries.

c) Annual permit to work in St. Clair County Road Right of Way. Motion by Appel supported by Briolat to approve the application and permit for the county Road Commissioners. Roll call vote: Ayes; Appel, Briolat, Janks, Minnie, and Bailey. Motion carries.

8) Supervisors Report: Appel stated wished everyone a merry Christmas

9) Clerk's Report: Bailey stated everyone to stay safe over the holidays.

10) Treasurers Report: Briolat stated nothing new.

11) Trustee's Report: 1) Minnie, stated she already covered her subjects.
2) Janks none

12.) Extended Public Comment: Rob Bohm of Norman Road asked why the fence was turned down. Appel stated that \$7,000.00 for a fence for an individual resident wouldn't be fair to all the other residents and this is something the owner can take care of. We will see how the signs work out and can discuss it at a later date if it continues.

13). Motion by Minnie supported by Appel to adjourn. Motion passes unanimously on voice vote

Meeting adjourned at 7:45p.m.

Robert C Bailey, Clerk

Date