

**Burtchville Township
Planning Commission**

**4000 Burtch Road
Lakeport, Michigan 48059**

Minutes of January 3, 2023 Planning Commission Special Meeting;

The Chair Dave Klinesteker, called the meeting of the Burtchville Township Planning Commission to order at 7:00 pm.; Pledge of Allegiance Recited

Members Present: Klinesteker, Light, Minnie, Richards, Schmitt, Vargo and Wollenweber.

Excused:

Citizens present: Pam Patterson, Zoning Administrator; Gidget Wells, Mike Rickerman, John Schuman and Matt Livingston

Minutes: Motion by **Wollenweber** second by **Minnie**, to approve minutes of November 15, 2022 meeting. Motion was unanimously approved by voice vote.

New Business:

None.

Old Business:

1. Ordinance review requested by Zoning Administrator
 - a. Short Term Rental – 154.135. Suggested that add under (I) to the end of the sentence “and shall not be used in a manner which disturbs the adjoining residences.” Paragraph (O) to read “Annual fee to be paid prior to May 1 every year in an amount to be determined by the Board for the purpose of administration, including maintaining records and sending notices to Landlords.” Motion by Wollenweber, second by Schmitt, that recommend to the Board the adoption of this ordinance amendment with changes made in paragraphs (H), (I) (M) and (O). Passed on roll call vote. Question of whether requirement would relate to current rentals or just new to be addressed by attorney.
 - b. Lots with frontage on Lake Huron – 154-.008. In (B)(1) change the word “building” to “primary structure (residence)” and continue sentence to read “on the north to the northernmost corner nearest to the lake on the primary structure on the south.” Add (D) (1) In front yard: Lakeside of home is the front yard. Rear yard is street side of property. Side yard plantings, fencing or accessory structures may not block the view of adjacent property owners.” Change in paragraph (E) (3) to add “shrubs, trees, plantings” “and plant height at maturity”.

Motion by Minnie, second by Richards, to recommend adoption of this ordinance amendment with changes made in paragraphs (B)(1), (D)(1) and (E) (3). Pass on roll call vote

- c. A/R Agricultural/Residential Property – 154.055. Discussion regarding possible animal ordinance including penalty. Decision to refer proposed change to ordinance 154.055 to township attorney for his recommendation of where to put paragraph on “livestock” in existing ordinances. Agree to remove 30 foot setback.
- d. Public Gatherings – Ordinance 90.00. In November 1, 2022 meeting noted to be discussed at a different time.
- e. Boats, RV, and Hobby Vehicles in Yard – 154.028. Change in (A) to add “is prohibited except as follows” in (3) change “property owner’s” to “registered occupant’s”. and in (3 (a) eliminate the words “except those fronting on Lake Huron”. Add (6) regarding construction trailers. Motion by Wollenweber, to approve changes discussed; no second after further discussion decide to table discussion for further revisions until February meeting.
Recess at 7:56 to revise 154.028; resume at 8:17 p.m.

Determination that Public Hearing is to be scheduled for amendments of the above- ordinances agreement to do them all at one time.

Citizen Comments: Mike Rickerman as Board Member of Lakeport Wesleyan Church presented information regarding possible purchase of Lakeport Elementary School and intent to file special land use. Primarily use of gym and cafeteria for extracurricular things. Do not see that anyone would be residing at the facility. Have a process that will be following with Church before finalize purchase.

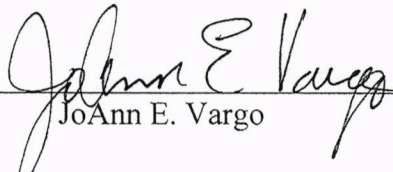
ZBA Report. No meetings since last regular meeting.

Board Liaison report: December meeting nothing to report.

Correspondence: None.

Next Regular Meeting: February 7, 2023 @ 7:00 p.m.

Adjournment: Motion by Wollenweber second by Minnie to adjourn 8:35 p.m. Motion passes unanimously on voice vote.


JoAnn E. Vargo


Approved